



**HIGH SCHOOL OF FASHION INDUSTRIES**

Daryl Blank, Principal

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## **HSFI Remote Learning Daily Attendance Policy**

Regular Student attendance and daily participation remains a critical component of learning, and will continue to factor into a student's grade via participation/readiness. This is particularly important in a remote learning environment.

Parents should continue to call in to the school's attendance line to report absences

Daily Student Attendance will be captured in 2 ways, and will always be determined no later than 11:59pm each night:

### **#1**

Every morning Principal Blank will send an email to each student's hsf.us email account, with a form that requires students to check in certifying that they are present in school for the day and ready to participate in their classes.

### **#2**

Students must check in to each of their classes on the day that the class meets by 2:30 pm (the check in to be determined by the teacher). Attendance in a distance learning environment is defined as "engaged with the assigned material." This will be measured by a "check-in" assigned by the teacher, one for every class period that meets. Check-in's can be measured in a variety of ways, including:

- Google Form question indicating receipt of instructions or understanding of material
- Assignment that is due that day
- Question to answer on Google Classroom
- Participation/contribution to an online discussion forum

### **TWO VERY IMPORTANT NOTES**

- "Check-in's" do not need to be done DURING the "class" time.
- Attendance is about COMPLETION, not accuracy or quality. If a student turns SOMETHING in, they are "present" regardless of the grade they would earn on that assignment.